

Spencer Community Boosters Agenda

Meeting Date: 9/30/2018

Time: 7:00

Where: Nutz Deep

Attendees: Jeana B, Tracey A, Becky G, Jackie S, Trish A, Sandy C

Administrative

1. Financials – attached, motion moved and seconded - approved
 1. August P&L
 - a. Chat about what happens when our Income reaches \$50,000 and more with the tax rules.
 1. Discussion and approval to make all funds for payouts via the till (refs, scoreboard, field maintenance, Teams) exception of Brad Bauer
 - a. Log will be kept in cash drawer of how much payout will be an when dispersed it will be initialed by SCB board members.
 2. Becky to look more what the auditing and tax rules are and on what it will entail if we are above that number
 2. YTD P&L and Balance Sheet
 3. 2017/2018 comparison
 2. New Donors/Field sponsorship
 3. Review any donation requests:
 1. Land O Lakes donated \$500 towards the sound system at ARC Park
 2. Premier Printing – ended up with no cost for the Brad Bauer T-shirts because of quality issues with the printing.
 4. Vote/Discuss New board members: None
 5. Board Member Withdrawal
 1. Jason Kollmansberger – did withdraw
 6. Annual Bylaw Review
 1. Discussion / Review current with suggested changes - motion moved and seconded - approved
 - a. Quorum will now be at 4
 - b. Board Members must attend at least 50% of the meetings
 1. Max Board Members - 12
 2. Dissolution - set to 6 or less Board Members

Old Business:

Brad Bauer

1. Wrap Up – updates given on all

- a. Softball – all went very well – some teams didn't stick around like they had in years past and spend \$
- b. Volleyball – all went well – Kudos to Erica for all the hard work she put in for this with registrations and setups. Payouts were adjusted for next year.
- c. Cornhole – good turnout – liked that it was on Sunday and that the start time was better at 11am instead of the intended 9am
- d. Raffles – did very well – see financial sheets
- e. Volunteers – lots of discussions on how it went in the Concession Stands and Fun Zone. Considering asking additional organizations for next year. When asking we will also need to relay what is expected/guidelines when working concessions, taking money, stat book, breaks, etc.
- f. 5K – low turnout again but some did stick around
 - i. motion moved and seconded - approved to discontinue due to low turnout vs the time put in

New Business:

- 1. Scholarship – Jeana lead
 - a. Status of application
 - i. Working on modifying – Jeana will send out current to those present at the meeting/scholarship committee to make modifications
 - ii. Discussion on when to start and how to get the word out
 - 1. Will award up to (2) \$750 scholarships for qualifying starting Graduation year 2020
 - 2. 100+ hours in 4 years, but will prorate numbers for the first 3 years
 - 3. All items need to be in place by March of this year with the School to get the word out and for kids to start recording their volunteer hours.
 - a. Provide example log for hours
 - 4. Verified do not have to be SBC volunteer hours – just places one can volunteer in their community – will need signatures
 - a. Will need to be 50 hours of SBC volunteer hours (TBD)
- 2. Youth Basketball Planning – Troy / Becky / Steve (working with Adam Decker)
 - a. Camp Dates Oct 13, 20, 27 (Saturdays)
 - i. Registration: sent to Jeana
 - ii. Time: 1st-3rd 9:30 to 10:30 ; 4th-8th 10:45 to 12:30
 - iii. Price: \$20
 - iv. No shirts – giving out water bottles and cinch bags (items left over from other SBC events)
 - v. Who's running/Volunteering
 - 1. Steve P, Dave Knecht, girls basketball players
 - vi. Filling out the door form – Troy to make sure doors are open
 - b. League
 - i. Registration Night: Oct 18 –high school commons
 - 1. Troy and Becky to be there for this

2. Jeana will do registration tracking
3. Becky will get forms to school
- ii. No equipment needed this year unless some Jerseys on sizes not available from last year
- iii. Coaches that we know of
 1. Girls:
 - a. 4th Dave Knecht and Casey Krause
 - b. 5th ??
 - c. 6th Dave Knecht and Brooke Krause
 - d. ***Dependent on numbers of 5th grade girls we may have to combine with 4th
 2. Boys
 - a. 4th ???? ** not sure of the numbers of kids -- need to see at registration
 - i. Discussion on options for coaches
 - b. 5th Jason Miller (this was a big team last year)
 - c. 6th Justin Knecht and Al
- iv. Price (raise price to eliminate bringing stuff)
 1. Registration: \$60, \$40 for Jersey Deposit
- v. Parent Volunteer tracking
 1. Becky will work a schedule like she did for Baseball season
 - a. One shift, length depending on # home games
 - i. They have to find their own replacements
- vi. Troy will get host dates and fill out forms to open doors for practice
 1. 7am till 8pm
- vii. Gym Space - Troy to reserve
 1. Monday, Tuesday, Thursday and Friday from 6-9pm
 2. Sunday from 4-6pm
 3. Becky will coordinate with coaches so they don't overlap
- viii. Refs / Scoreboard / Stats
 1. Troy will get refs and oversee the scoreboard/stats
 2. Becky spoke with Lauren Anklam about volunteers
- ix. Concessions
 1. Becky will set up (may need to split a day with someone else)
 2. We will not be asking for items to be brought by the Parents
 - a. This is why the registration went up
 - b. Hard to rely on parents to make sure they remember and get their items there on time
 - c. They can volunteer to bring in baked good items
 3. Tracey get perishables and Soda
 4. Becky will get Sam's Club stuff
- x. Pick 7th and 8th tourney date and advertise
 1. Targeting January 19th and 20th
 2. Will need volunteers - ?? Girls Basketball

Spencer Community Boosters

BALANCE SHEET

As of September 13, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Heritage	12,414.48
Heritage Bank	23,041.13
Total Bank Accounts	\$35,455.61
Total Current Assets	\$35,455.61
TOTAL ASSETS	\$35,455.61
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	10.00
Retained Earnings	23,135.80
Net Income	12,309.81
Total Equity	\$35,455.61
TOTAL LIABILITIES AND EQUITY	\$35,455.61

Spencer Community Boosters
Profit and Loss
January - August, 2017

	Total
Income	
Adult League Concessions	6,120.51
Annual Letter Donation	2,525.00
Brad Bauer 2 on 2 VB	70.00
Brad Bauer 5K Registration	1,085.00
Brad Bauer Beer Sales	3,600.00
Brad Bauer Concessions Income	6,558.37
Brad Bauer Cornhole Registration	140.00
Brad Bauer Donations	3,295.00
Brad Bauer other Raffles	551.00
Brad Bauer Raffle Sales	1,732.00
Brad Bauer Shirt Sales	136.00
Brad Bauer Softball Registration	1,500.00
Brad Bauer Volleyball Registration	730.60
Express Yourself	70.00
Field Sponsorship	900.00
General Donations	4,230.00
Kick Off Weekend	200.00
Kick Off Weekend Raffle	2,475.00
Kickoff Registration Baseball	500.00
Kickoff Weekend 11U concessions	2,677.35
Kickoff Weekend Concessions-Band	1,142.00
Logo Wear Fundraising	170.00
Naming Rights Sponsorship	700.00
Rent Income	100.00
Softball Registration	1,590.00
Uncategorized Income	135.00
Vendor Event	229.00
Vendor Rent Fees	370.00
Volleyball Registration	395.25
Youth Baseball Registration	3,845.00
Youth League Fundraising	7,276.27
Youth League Registration Income	375.00
Total Income	\$ 55,423.35
Gross Profit	\$ 55,423.35
Expenses	
Adult League Equipment	462.46
Adult Ref/scoreboard fee	480.00
Advertising & Marketing	506.98
Annual Letter Expense	250.47
Beer Expense	2,458.80

Brad Bauer 5K Expense	762.87
Brad Bauer Advertising	1,099.87
Brad Bauer Advertising/Thank Yous/Marketing	19.60
Brad Bauer Beer Expense	2,739.55
Brad Bauer Concessions Purchases	1,508.16
Brad Bauer Cornhole Payouts	0.00
Brad Bauer Misc Expense	340.51
Brad Bauer Raffle Expense	595.29
Brad Bauer Softball Payouts	1,500.00
Brad Bauer Start up Funds	0.00
Brad Bauer Time Donation Payout	2,250.00
Brad Bauer VB Payouts	300.00
Concessions Equipment	1,324.07
Donations	300.00
Express Yourself Expense	100.00
Food Expense	4,253.13
Insurance	1,249.00
Kickoff Advertising/Printing costs/other	50.00
Kickoff payout	1,500.00
Lawn/Field Maintenance	90.00
License Fees	113.38
Logowear Expense	637.50
Meals & Entertainment	150.00
Office Supplies & Software	445.33
Other Business Expenses	80.41
Reimbursable Expenses	95.00
Repairs & Maintenance	1,185.52
Softball Payouts	840.00
Spencerama Expense	2,993.13
Sponsor Ball Expense	966.73
Taxes & Licenses	348.40
Unapplied Cash Bill Payment Expense	1,540.00
Uncategorized Expense	464.31
Vendor Event Expenses	163.30
Withdrawal Start Up Funds	0.00
Wrestling Youth	370.00
Youth Baseball Expense	1,034.47
Youth Baseball Jerseys	2,404.50
Youth Basketball Tournament Fees	125.00
Youth League Equipment	939.36
Total Expenses	\$ 39,037.10
Net Operating Income	\$ 16,386.25
Other Expenses	
Other Miscellaneous Expense	50.00
Total Other Expenses	\$ 50.00
Net Other Income	-\$ 50.00
Net Income	\$ 16,336.25

Spencer Community Boosters Profit and Loss

January 1 - September 13, 2018

	Total
Income	
10U Raffles	75.00
10U Tourney concessions	1,655.05
10U Tourney Team Registration	500.00
Adult League Concessions	5,722.81
Annual Letter Donation	2,825.00
Chaps Game 5/9/50	282.00
Field Sponsorship	2,350.00
General Donations	813.83
Kick Off Weekend Raffle	5,386.00
Kickoff Registration Baseball	1,075.00
Kickoff Weekend small raffles	151.00
Softball Registration	1,335.00
Vendor Event	992.71
Vendor Rent Fees	155.00
Volleyball Registration	525.00
Youth Baseball Registration	5,300.00
Youth Baseball Team Registration	400.00
Youth Basketball Registration	10.00
Youth League Fundraising	11,259.51
Youth League Registration Income	100.00
Youth Volleyball Registration	800.00
Total Income	41,302.51
Gross Profit	\$ 41,302.51
Expenses	
10U Tourney Expense	1,016.81
12U Tourney Expense	200.00
Adult League Equipment	579.01
Adult League Payouts	580.00
Adult Ref/scoreboard fee	965.00
Annual Letter Expense	71.43
Baseball Registration Deposit Return	150.00
Bear Expense	2,583.90
Capital Improvements	6,004.40
Profit	8,328.37

Brad Bauer 2018	
Brad Bauer 5K Registration	335.00
Brad Bauer Beer Sales	2,241.00
Brad Bauer Concessions Income	5,810.18
Brad Bauer Cornhole Registration	180.00
Brad Bauer Donations	3,366.00
Brad Bauer other Raffles	3,021.00
Brad Bauer Raffle Sales	987.00
Brad Bauer Shirt Sales	144.00
Brad Bauer Softball Registration	1,500.00
Brad Bauer Volleyball Registration	592.24
Income	18,176.40
Brad Bauer 5K Expense	278.63
Brad Bauer Advertising	510.00
Brad Bauer Advertising/Thank You/Marketing	225.93
Brad Bauer Beer Expense	2,821.75
Brad Bauer Concessions Purchases	941.25
Brad Bauer Misc Expense	663.62
Brad Bauer Raffle Expense	556.85
Brad Bauer Softball Payouts	1,500.00
Brad Bauer Start up Funds	0.00
Brad Bauer Time Donation Payout	2,250.00
Brad Bauer VB Payouts	300.00
	9,848.03
Profit	8,328.37

Concessions Equipment	1,272.72
Concessions Supplies	353.36
Donations	325.00
Food Expense	5,778.90
Insurance	1,367.00
Kickoff Advertising/Printing costs/other	270.58
Kickoff payout	1,500.00
Lawn/Field Maintenance	682.56
License Fees	275.50
Office Supplies & Software	282.37
Repairs & Maintenance	689.58
Taxes & Licenses	336.63
Uncategorized Expense	108.10
Vendor Event Expenses	121.92
Withdrawal Start Up Funds	0.00
Wrestling Youth	718.10
Youth Baseball Expense	2,401.07
Youth Baseball Jerseys	6,019.80
Youth Baseball Registration Reimbursement	150.00
Youth Basketball Expense	1,523.45
Youth Basketball Jerseys	682.00
Youth Volleyball Expense	284.88
Total Expenses	<u>\$ 37,321.07</u>
Net Operating Income	<u>\$ 3,981.44</u>
Net Income	<u>\$ 3,981.44</u>