

Spencer Community Boosters

Meeting Minutes

March 6, 2018

6:30pm

Nutz Deep –Spencer

Attendees: Becky; Jeana; Sandy; Troy; Trish; Tracy; Jackie; Steve,

Absent: Ben, Justin, Stacy, Erica, Amanda; Scott

Guests:

Jan 16th minutes approval via email

1. Administrative

- a. State Certifications and Sales Tax Paid - sellers permit, raffle license renewed. Just need to do federal taxes. Certificates for nonprofit needs to be done
- b. Sponsorship request for welcome to spencer sign: Spencer Caddett Girl Scouts – Donation request was \$75 to be present on the signs coming into Spencer. Steve motioned, Tracy seconded approved by all to purchase a spot on the sign.
- c. Financials - see attachments for Year to date and Profit and Loss, ball renewals
 - i. Discussion on basketball tournament registrations and FFA tournament registration for future. Appears in previous years Spencer did not have to pay to enter the tourney we will revisit next year.
- a. Website
 - i. All handouts, minutes, etc. will be uploaded
 - ii. Jeana keeping up
 - iii. Send suggestions to Becky
- a. Capital Improvement
 - i. Discussion on poles for a batting cage - need to contact Todd Rahm, net was donated and is in storage but not sure of its status. Steve to check out more info on Nets
 - ii. Bathrooms
 1. Village will be making ADA upgrades for this year and put some
 - a. Tabled any upgrades that we would make to see first what the Village is actually going to do
- a. Donors/Field Sponsorship to date
 - i. Sound System: looking for sponsor for this - if one can put their name on the scoreboard re reflect. Becky has a quote from Marshfield Technology
 1. Becky motioned to move forward with putting in a new system as our capital project this year. Current quote was \$3500 - 2nd by Steve - passed by all. Note we will request that the stat book workers announce during youth league nights.

2. Youth League

- a. Basketball Wrap up Party - done at the YMCA for both boys and girls leagues. Rented room , food, went very well
- b. Baseball registrations to date.
 - i. 95 kids for all 4 leagues
 - 1. Tball
 - 2. PreTeam
 - 3. 10U - 14 kids - one team (at max)
 - 4. 12U - 29 kids - 2 teams -
 - a. Discussions on rotation play
 - i. Talked about coaches will have to communicate to their team/parents about how this will work and ask that if they know dates that the kids cannot be there that they let them know as soon as possible so maybe that will work in to the rotation play
 - a. How they play tournaments
 - i. chosen to play by coaches since there are so many
 - 1. Need to inform parents about this
 - i. Boosters is not paying for tournaments this year coaches will handle this outside of the program.
 - a. Discussion again on why no try outs- determination was made prior to the season (with input from the committee and Coach Budtke) that we did not want to dissuade children at this young of an age to go out for baseball. Tryouts at young ages can leave a lasting impression on children and they may decide to not go out later in life. The talent at age 9 can change dramatically as children develop and our program is about building the programs for the future now just today. We delivered the message at the parent meeting and in our registration document that we would not have tryouts and instead rotate play time.
 - 1. Becky did check with last year's kids if they didn't respond - still had some stragglers
 - 2. First practice will be an all practice with all teams
 - a. Gloves only
- a. Baseball program update/changes
 - i. Discussion on instead of batting cages instead put in pitching mounds
 - ii. New Bat rules - rules have changed again but the Spencer/Stratford league will not be following
 - 1. If we play in Tournaments we will need to follow those rules
 - i. Need to get 5 cases of Baseballs, 2 catcher mitts and 2 Tees
- a. Jersey orders for baseball
 - i. Sponsor on Jerseys: Partners for sure will be on there
 - 1. Further discussion on how sponsors will be on Jerseys
 - a. We will need to ask that sponsor first if it's okay to be on Jersey

- i. Chips - Tracy to ask for verification
 - i. These are Vest jerseys so not much room .
 - ii. Becky sending proofs to the group as there are some different options for listing them
 - a. End of year party
 - i. talked about options (Tim Buttke)
3. **Old Business**
- a. Liquor licenses need to be in to Becky by April (for the May Village Board Meeting)
 - b. Listing of those who have licenses will be on the Board Contact sheet - in color (will be updated as soon as approved and also hanging in the concession stands)
1. **Wrestling Concessions**
- a. Ideas
 - b. Wrap Up -
 - i. Too much breakfast this year discussed cutting the amounts down a little to eliminate waste
 - ii. Profit was down from last year
 - 1. Last: \$2712 – Believe this amount included the \$1000 start up money for the day
 - 2. This: \$1825
 - a. Wrestling volunteer donation amount
 - i. Discussion - Tracy will talk with Wrestling board - it is possible they will request no donation this year.
1. **Upcoming events**
- a. **Vendor Event 4/28/18**
 - i. Booth fees to date \$585
 - ii. Number of Vendors - 23
 - iii. Volunteers needed - not much - just need help setting up tables 7pm evening before
 - iv. Concessions - Becky / Sandy / Trish will all be there and they will take care of it
 - a. **Baseball Season Starts**
 - i. All team practice date
 - 1. Working with Tim Budtke for dates - possible : May 6 @ 4pm and backup May 9 @ 6pm
 - i. Teams signed up to pay and schedule - still working on this - no update from Justin
 - ii. Umpires/scoreboard - Bobby Pilz for 10/12U, will also touch base with Ben Greiser
 - 1. Steve will work with Buttke for umpires
 - i. League to end in spencer on week earlier
 - ii. Misc.:
 - 1. Suggested locked cages for equipment located at park
 - a. **Adult League starts**
 - i. Start talking to teams and prepping

- 1. Need to start this
- i. Umpires / scoreboard
 - 1. Will/Cole/Morgan will run Scoreboard. Troy to coordinate Umps.
- i. June start and first week in August wrap up
 - 1. Discussions
- i. Misc.:
 - 1. Need 4 new bases this year
- a. **Kick off 12U Tourney (this is Spencer Rama Weekend)**
 - i. Sat and Sun games only this year
 - ii. Teams to Date -6 teams only
 - iii. Medals -no update
 - iv. Concessions - no update
 - v. Bounce House - NONE needed
- a. **Bad Downs Concert**
 - i. 8p-12a play at Village Park on Friday night
 - ii. Raffle (Same as last year in regards to price and prizes)
 - 1. Drawing 1030
 - i. Who can sell what and when should we start
 - 1. Discussion on who is selling - Competitive leagues
 - i. Staff available that night
- a. **10U tourney July (no discussion)**
 - i. Teams to Date
 - ii. Medals
 - iii. Concessions
 - iv. Bounce House-Not doing this year
- a. **Brad Bauer** - no discussions
- b. **Concessions**
 - i. **Set up**
 - 1. 430-5. One person has to have the liquor license or no alcohol. The team available needs to make sure the light are off, garbage's are empty, bathrooms cleaned when you get there, yard as clean as possible
 - a. Monday: Jackie and Erica
 - i. Start up and staff (parent volunteers)
 - a. Tuesday: Becky
 - i. Parent Volunteers
 - a. Wednesday: Sandy and Trish
 - i. We'll need to evaluate what to serve depending on number of people
 - a. Thursday: Becky and Jeana
 - i. Other board members / volunteers needed
- i. **General Duties**
 - 1. Set up field
 - a. Adult and Youth
 - 1. Clean up the yard and mowing when needed
 - a. Will need to weed/feed

- i. Becky to talk with Shaun Schober
 - 1. Garbage cleanup
 - 2. Hanging signage
 - 3. Any upgrades we want to tackle
 - 4. Misc.: Jackie to check with Village about the Defibulator that is supposed to be in the Concession stand (it was never brought down last year)
- a. Open discussion
 - i. School projects purposed
 - 1. Discussion on referendum @school

Adjourned @ 8:20pm

Attachments:

A: Balance Sheet as of March 5 2018

B: Profit and Loss January 2018

C: Profit and Loss February 2018

D: Account Quick Report - Ball Renewals

E: Account Quick Report - Donation - CLOSED SESSION (NOT uploaded)

(A)

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BALANCE SHEET

As of March 5, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Heritage	7,064.29
Heritage Bank	15,011.28
Total Bank Accounts	\$22,075.57
Total Current Assets	\$22,075.57
TOTAL ASSETS	\$22,075.57
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	10.00
Retained Earnings	23,135.80
Net Income	-1,070.23
Total Equity	\$22,075.57
TOTAL LIABILITIES AND EQUITY	\$22,075.57

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main 7+*

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PROFIT AND LOSS

January 1 ~~March 5, 2018~~

	TOTAL
Income	
General Donations	323.63
Youth Basketball Registration	50.00
Total Income	\$373.63
GROSS PROFIT	\$373.63
Expenses	
Annual Letter Expense	62.46
Food Expense - BB	802.30
Office Supplies & Software	18.17
Taxes & Licenses	336.63
Uncategorized Expense	108.10
Wrestling Youth	116.20
Total Expenses	\$1,443.86
NET OPERATING INCOME	\$ -1,070.23
NET INCOME	\$ -1,070.23

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PROFIT AND LOSS

February 2018

	TOTAL
Income	
Annual Letter Donation	1,750.00
Field Sponsorship	600.00
Vendor Event	520.00
Youth Baseball Registration	340.00
Youth League Fundraising	3,114.28
Total Income	\$6,324.28
GROSS PROFIT	\$6,324.28
Expenses	
Annual Letter Expense	8.97
Office Supplies & Software	19.22
Wrestling Youth	586.80
Youth Baseball Expense	89.37
Youth Basketball Expense	1,020.00
Youth Basketball Jerseys	692.00
Total Expenses	\$2,416.36
NET OPERATING INCOME	\$3,907.92
NET INCOME	\$3,907.92

2

WR, BB ~~1825~~ = WR.

Food's Awards ~~1825~~

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ACCOUNT QUICKREPORT

Since December 6, 2017

Ball Renewals

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	CLR	AMOUNT	BALANCE
Field Sponsorship								
02/26/2018	Deposit			Edwin Memorial Lanes	Field Sponsorship		200.00	200.00
02/26/2018	Deposit			Nutz Deep II	Field Sponsorship		200.00	400.00
02/26/2018	Deposit			Citizens Bank of Loyal	Field Sponsorship		200.00	600.00
Total for Field Sponsorship							\$600.00	
TOTAL							\$600.00	